

BRIDGEND COUNTY BOROUGH COUNCIL

CATALOGUE SUPPLIES SERVICE JOINT COMMITTEE

24 JANUARY 2013

REPORT OF THE ASSISTANT CHIEF EXECUTIVE – PERFORMANCE

**CHANGES TO THE STAFFING LEVELS AND STRUCTURE IN THE JOINT
SUPPLIES SERVICE**

1. Purpose of Report

The purpose of the report is to advise Members of the process to be adopted regarding future changes to staffing levels and structure within the Joint Supplies Service.

**2. Connection to Corporate Improvement Objectives / Other
Corporate Priorities.**

- 2.1 The Joint Supplies Service (JSS) provides a purchasing and supply which secures savings to corporate customers and schools through economies of scale and thereby contributes to the financial prudence of the Authority.

3. Background

- 3.1 The JSS is owned and managed by Bridgend, Caerphilly, Merthyr and Rhondda Cynon Taf County Borough Council's with Bridgend acting as the host Authority.
- 3.2 The majority of staff within the service are employed directly by Bridgend CBC however four were seconded to the JSS in 1996. Recently, steps have been taken to formally transfer these staff as employees of Bridgend Council.
- 3.3. This transfer is being managed through a consultation exercise.

4. Current Position

- 4.1 The issue of staff management has been discussed at the Joint Supplies Service Officer Group and it was recommended that any operational issues be managed under the Bridgend terms of employment without referral to Officers or Members, however more strategic decisions such as structure changes, retirement,

redundancies etc. which involve financial consideration, will need to be referred to the Joint Supplies Service Committee for consideration.

- 4.2 Both operational and strategic changes will be managed in accordance with Bridgend County Borough Council's internal policies and processes.
- 4.3. This process is consistent with the management operations of other Joint Committees

5. Effect upon Policy Framework and Procedure Rules

None.

6 Equalities Impact Assessment

There is no impact on specific equality duties.

7 Financial Implications

These are no financial implications arising from this report.

8 Recommendation

That Members endorse the recommendation to refer only strategic staff changes which have a financial impact to the Joint Supplies Committee.

**Ness Young
Assistant Chief Executive - Performance**

Contact Officer: James Ferris

Telephone: (01656) 664506
E-mail: James Ferris@bridgend.gov.uk

Background Documents:
None